



NJ DTE NEW JERSEY DANCE THEATRE ENSEMBLE
NANCY TURANO, ARTISTIC DIRECTOR

Send Resume & Cover Letter
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www.njdte.org/interns
908-273-5500

Fall 2019 Internship Opportunities

Graphic Design

New Jersey Dance Theatre Ensemble (NJ DTE), a renowned pre-professional dance company, seeks an enthusiastic and insightful **Graphic Design Intern** to assist the Marketing Associate. NJ DTE has a state-of-the-art, 8,800 square-foot facility in downtown Summit, NJ. We are actively seeking a Graphic Design intern for the Fall 2019 season. An internship with NJ DTE is an excellent opportunity to gain valuable hands-on experience with a renowned pre-professional training school and company and non-profit arts organization.

Responsibilities:

- Create press and promotional materials: including flyers, posters, newsletters, and brochures
- Logowear vector design for NJ DTE Boutique items
- Assist with editing of promotional videos
- Assist with website updates
- Assist with promoting and planning of NJ DTE events

Requirements:

- Knowledge of Adobe Creative Suite, especially Photoshop and InDesign
- Familiarity with iMovie and/or Final Cut Pro and/or Adobe Premiere
- Familiarity with Microsoft Office Suite (Word, Excel, Power Point)
- Familiarity with template-based websites (i.e. WordPress, Weebly)
- Ability to commute to Summit, NJ and Montclair State University
- Excellent written and verbal communication skills
- Highly detail-oriented and self-motivated
- Positive and professional demeanor and attitude
- Flexible, with the ability to multi-task
- Interest in NJ DTE's mission and non-profit dance organizations

Commitment:

- Start Date: September 2019
- 4-month commitment, 10-15 hours per week
- Flexible schedule

Compensation:

- Internship positions are unpaid.
- NJ DTE will work with colleges and universities to provide interns with academic credit.