



NJLTE NEW JERSEY DANCE THEATRE ENSEMBLE
NANCY TURANO, ARTISTIC DIRECTOR

Send Resume & Cover Letter
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Fall 2019 Internship Opportunities

Web Development Intern

New Jersey Dance Theatre Ensemble (NJLTE), a renowned pre-professional dance company, seeks an enthusiastic and insightful **Web Development Intern**. NJLTE has a state-of-the-art, 8,800 square-foot facility in downtown Summit, NJ. We are actively seeking a Web Development intern for the Fall 2019 season. An internship with NJLTE is an excellent opportunity to gain valuable hands-on experience with a renowned pre-professional training school and company and non-profit arts organization.

Responsibilities:

- Update NJLTE's & MIP®'s websites with text, graphics, events, etc.
- Increase NJLTE's web presence with search engine optimization (SEO)
- Research various Web platforms and aid in the transition of NJLTE's new website
- Aid in the design and creation of NJLTE's new website
- Manage website statistics and data analytics

Requirements:

- Knowledge of various Web platforms such as Weebly & WordPress
- Knowledge of Adobe Creative Suite, especially Photoshop and InDesign
- Familiarity with iMovie and/or Final Cut Pro and/or Adobe Premiere
- Familiarity with Microsoft Office Suite (Word, Excel, Power Point)
- Knowledge of HTML code
- Relevant experience in designing and producing websites (portfolio suggested as part of application)
- Ability to commute to Summit, NJ and Montclair State University
- Highly detail-oriented and self-motivated
- Positive and professional demeanor and attitude
- Flexible, with the ability to multi-task
- Interest in NJLTE's mission and non-profit dance organizations

Commitment:

- Start Date: September 2019
- 4-month commitment, 10-15 hours per week
- Flexible schedule

Compensation:

- Internship positions are unpaid.
- NJLTE will work with colleges and universities to provide interns with academic credit.